



SUMTER SCHOOL DISTRICT

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Sumter School District **Parents Right-to-Know: Procedures for Responding to Parents** (Teacher Quality Requirements of *No Child Left Behind*)

According to NCLB, Title I schools must notify parents/guardians if their child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified. This includes a teacher who has an extended absence of greater than four weeks or a certified teaching position that has not been filled with a highly-qualified teacher.

Under NCLB, parents/guardians have the right to request information about the professional qualifications of their child's classroom teachers. Should you receive a request:

1. Advise the parent that request must be in writing and should be directed to the building principal.
2. Principals are to respond in writing within a reasonable period of time, normally within three weeks of receiving the written request, with the following information:
 - Whether the teacher has met South Carolina qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
 - Whether the teacher is teaching under emergency or other provisional status under which state qualifications or other licensing criteria have been waived.
 - The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
 - Whether the child is provided services by paraprofessionals and, if so, their qualifications.
3. Send a copy of all parent requests received and a copy of your written responses to the Department of Federal and External Programs. Keep copies for your records.

The notice and information provided to parents must be in an understandable and uniform format and to the extent practicable, provided in a language that the parents can understand.

If you have questions regarding this provision of NCLB, please contact the Department of Federal and External Programs.